SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT NARAYANRAO MEGHAWALE KANYA MAHAVIDYALAYA

MAHATMA GANDHI WARD, BEHIND JANPAD PANCHAYAT RUDRI ROAD,
DHAMTARI
493773
www.nrmggcdhamtari.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

September 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govenment Narayan Rao Meghawale Kanya Mahavidyalaya Dhamtari, Chhattisgarh was established in 1995. The College has been named after freedom fighter Narayan Rao Ji Meghawale, leader of the 1920 Kandel Nahar Satyagraha which was the first of its kind of movement (Jal Satyagraha)under British rule in India, and even gained recognition from Mahatma Gandhi. It is affiliated to Pt. Ravishankar Shukla University Raipur (C.G.). Chhattisgarh. This institution is a compliant of 12B and 2 (f) of UGC. This institution of higher education is situated at a distance of 80 km. from Raipur. It is approachable by road. The college possesses new buildings situated in the heart of the city, behind the Janpad Office. Under Graduate Courses in the three branches (Humanity, Science and Commerce) and Post Graduate courses in M.A. Political Science, PGDCA are run in this college. NSS , Red-cross, Sports and library facilities are available in our institution. The institution intends to provide ample opportunity to gain latest Knowledge and wisdom to the students, true representative of society, for their holistic development, inculcate social, human, cultural values in students to develop them as ideal and responsible citizens of the nation, uplift academic standard of the regional youths, make students self- reliant through employment oriented education and foster and ensure a sense of discipline and commitment to national values. The vision of the college is to promote women education and empowerment.

Vision

The institution intends to provide ample opportunity to gain latest Knowledge and wisdom to the students, true representative of society, for their holistic development, inculcate social, human, cultural values in students to develop them as ideal and responsible citizens of the nation to uplift academic standard of the regional youths, make students self- reliant through employment oriented education and foster and ensure a sense of discipline and commitment to national values.

The vision of the college is to promote women education and empowerment.

Mission

The mission of the college is to develop the Institute as pioneer institute for women education. The college intends to serve the regional youth by providing them easy access to higher education and enabling them for emerging job markets. To encourage thirst of Knowledge of student which are from rural and remote area of the district. To give a platform for exposure of academic intelligence, creativity and development of physical health so as to strive towards personality development. To stimulate academic environment by maximum use of resources, latest technology and ICT facilities available, so as to strive towards excellence in employability, global and developmental needs.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Wide-open campus of 08.33 acres land for further development. Large number of students come from rural and remote areas. Multiple scholarships provided/available to the students for financial support. Dedicated and self motivated faculties. Wi-Fi enabled college. College has its own web-site. Increasing numbers of students of the college. Better result every year. Student centered teaching. Optimum utilization of resources. Student-friendly environment. Qualified teaching faculty. Gender friendly campus

Institutional Weakness

Limitation of infrastructure. Weak economic background of students. Lack of English Communication skill of students .Lesser number of permanent faculty . The college is unable to provide hostel for girls. Lack of E-Class room, E-Library, and number of computers. Lack of laboratories with fully equipped instruments. Dropout rates of students owing to marital reason.

Institutional Opportunity

PG courses in Sociology, Commerce can be started. Eco-Friendly campus can be developed. Enhancement of ICT facilities. N.C.C. can be started. Enhancement of career and placement cell. Better opportunities for competitive exams. Botanical and Cactus garden can be developed. The institution may provide quality education to the poor but talented students of rural areas.

Institutional Challenge

To provide basic facility to the students like bio-toilets, cycle stands, network resource centre. Provision of security guards in main gate of the college. Counseling of students for jobs. Skill development courses. Spoken English. Providing resources for marginalized students. The institution has insufficient space to cope up with gradually increasing enrollment of students every session.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is recognized under section 2 (f) and 12 (B) of the UGC Act, 1956. The institution offers four U.G., one P.G. and one PG Diploma programs affiliated to Pt. Ravishankar Shukla University,Raipur (C.G.). The curriculum is strengthened and supplemented, well-conducted by respective departments to cater to the diverse needs of the student community. The institution conducts class tests, unit tests, half yearly and pre- final exams to implement university syllabus. The teachers of each subject examine answer books and declare results. Teachers in class rooms show answer books to students and resolve their doubts and confusions. Results are announced regularly. At times, lectures, seminars, workshops, quiz- contests are also conducted for the benefit of students. The institution has introduced students feed-back system. For this purpose, a questionnaire has been given to students and their feedback have been collected and analysed. The questions raised are being resolved so that a healthy academic environment could be created for empowerment of the students and the institution. Subjects related problems are solved by the subject teacher. We ensure to inculcate

values among students by highlighting Professional ethic, Gender sensitivity, Environmental consciousness, Human Values and Community Outreach. Several experts as resources persons have visited the institution. Students visit local areas to collect data and first hand information.

Teaching-learning and Evaluation

12th pass out students of arts, Science and Commerce aspire to get admission in the college. The college feels pressure in admitting all applicants for admissions. Students from local areas come to get admission in this college. Students of all categories, SC, ST, OBC and women come to take admission in this college. Though some posts are vacant, the institution appoints guest lecturers to compensate vacancy of teachers. Teachers of the college are engaged in upliftment of educational environment of the college. They engage their classes regularly. Teachers are engaged in academic activities. Some of teachers have publications in, magazines. They participate in seminars and workshops. Some of teachers are members of board of studies and subject experts in affiliating university. Students are involved in academic and extra-curricular activities of the college. Remedial classes, doubt removal classes are conducted in the college by all departments. Attendance of students is properly maintained. There is an IQAC which functions properly. NCC and NSS activities are conducted properly in the college. Cross cutting issues like health awareness, gender sensitivity, environmental issues are taken for the benefit of the students. Achievements of students in academic and extra-curricular activities are recorded by the college. Career-guidance cell operates in the college which gives information about availability of job opportunities in the current scenario.

Research, Innovations and Extension

The college has conducted several workshops/Seminars. Faculties of college frequently engage themselves in enhancing their knowledge by attending workshops, seminars, and conferences within and outside the campus of the college . There are wi-fi and internet facilities available in this college. The institution is conscious of its social obligations. Through NCC, NSS and Red Cross society activities, cleanliness programs, health, hygiene, legal literacy programs are conducted in near-by localities.

Infrastructure and Learning Resources

The College has own building situated at Rudri Road Dhamtari. Enrollment of student in this college is increasing, therefore, more infrastructures are required. There are 10 teaching class rooms. There are separate laboratories for Physics, Chemistry, Zoology, Botany and Geography. There is a computer lab under development. The college has various aminities such as seminar hall, canteen, sports facility and equipments, play ground, library facility. The building and campus are maintained regularly. Different committees are working to look after facilities and infrastructure of the college. Clean water supply is ensured and cleanliness is specially taken care of. Water harvesting is functional. Toilets and bathrooms are cleaned regularly .

Student Support and Progression

Every year, the institution publishes its prospectus and makes it available to all students and also upload it on institutional website which gives institutional information, guidelines for admission, fee detail, scholarship, code of conduct and other relevant details .Admissions are given on merit basis and in compliance with the

reservation policy of state government. Students are given concessions and scholarships as per government policy. Support services are available for S.C./S.T/OBC, economically deprived section and physically handicapped. The institution is friendly to physically challenged. There is ramp, and toilet friendly for physically challenged. The N.S.S and Red–Cross society organize different activities for students' awareness, involvement and empowerment. Various programs are running in the college for the betterment of the students such as webinar, class seminar, remedial classes, Tutorial classes, grievance redressal cell, carrier guidance cell, anti-ragging cell, IQAC cell, RTI Cell, cultural, sports, and other activities cell. Students actively take part in plantation and green movement in the campus.

Governance, Leadership and Management

The management works on its ambitious plan through its faculty members and other available resources for the benefit of students. The quality, policy and plans are implemented by collective administrative plan which includes the principal, head of departments, IQAC Coordinator and members. There is a close interaction between principal, head of departments and other bodies concerning the institutional problem and issues. The staff council of the college meets twice in a year to invite suggestions on developmental issues. The institution has a perspective plan for institutional development. The institution has a mechanism to get students and staffs feedbacks. There is also a system to analyze feedbacks. There is an internal quality assurance cell working in the college. The institution remains in touch with guardians apprising them about the performance of their wards.

Institutional Values and Best Practices

The institute believes in maintaining human values, environment conservation, and institutional distinctiveness at the optimum. From Gender equity to institutional distinctiveness, Govt. Narayan Rao Meghawale Kanya Mahavidyalaya Dhamtari has registered a number of activities, which produced a remarkable impact on the objectives. The media (both print and electronic) cover some of these activities extensively. The College participated in a numerous social reforming activities through NSS and Red Cross. The awareness programs and plays are based mainly on social issues like dowry, female foeticide , Beti Bachao-Beti Padhao ,Environmental issue etc to extend the messages to society. Anti- Ragging Committee, Grievance Redressal Cell, Women Cell, Equal Opportunity Cell etc are working actively. Women in the college are provided with an easy-to-access sanitary pad vending machine. Moreover, our college keeps its promise to save and conserve the surrounding environment as much as possible with a go green concept. To meet this goal Rainwater harvesting system, compost forming pits, placing dustbins at strategic places, making the campus plastic free are steps towards making the campus environment friendly.Best Practices include Prerna (to help needful students) and Bhartiya Sanskriti Gyan Pariksha ,SVEEP (voter awareness drive) are all efforts for welfare of society. Briefly the institute works for the betterment of society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT NARAYANRAO MEGHAWALE KANYA MAHAVIDYALAYA
Address	MAHATMA GANDHI WARD, BEHIND JANPAD PANCHAYAT RUDRI ROAD, DHAMTARI
City	DHAMTARI
State	Chhattisgarh
Pin	493773
Website	www.nrmggcdhamtari.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	D.r. Chaudhari	07722-296487	9424274744	-	dayaluramchaudhari@gmail.com
IQAC / CIQA coordinator	O.p. Chande	-	7389494955	-	opchande@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	22-06-1995

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	18-12-2014	View Document
12B of UGC	15-12-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	MAHATMA GANDHI WARD, BEHIND JANPAD PANCHAYAT RUDRI ROAD, DHAMTARI	Urban	8.33	2186.96

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arts	36	H.S.S.	English,Hindi	200	199
UG	BCom,Commerce	36	H.S.S.	English,Hindi	65	65
UG	BSc,Science	36	H.S.S.	English,Hindi	80	78
UG	BSc,Science	36	H.S.S.	English,Hindi	80	30
PG	MA,Ma	24	Graduation	English,Hindi	20	20
PG Diploma recognised by statutory authority including university	PGDCA,Pgdca	12	Graduation	English,Hindi	20	20

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				16
Recruited	0	0	0	0	0	0	0	0	3	2	0	5
Yet to Recruit				0				0				11
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				1
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	6	1	0	7
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	3	1	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	1	0	0	1
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	7	2	0	9

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	8	4	0	12

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1019	0	0	0	1019
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	20	0	0	0	20
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	20	0	0	0	20
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	0	0	0	0
	Female	48	47	38	49
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	230	164	153	140
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	740	597	588	532
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	35	23	21	23
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	6	13	16	18
	Others	0	0	0	0
Total		1059	844	816	762

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
332	330	330	325	300

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
392	375	383	368	276

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
766	744	744	650	431

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
282	186	132	120	52

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	15	15	15	15

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
33	31	31	31	31

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.49	10.11	2.60	8.03	3.17

4.3

Number of Computers

Response: 7

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt.NRM Girls College Dhamtari is affiliated to Pt. Ravi Shankar University, Raipur and follows the University prescribed curriculum. To ensure effective curriculum delivery through a well planned and documentation process different steps are followed by the institution.The Annual Academic calendar is prepared in advance and is in unison with the Office of the Commissioner, Directorate of Higher Education, Govt. of Chhattisgarh and published in the college prospectus. It is also uploaded in our website and it is displayed in the Students Notice Board. Principal - the Head of the Institution conduct the staff council meeting in the beginning of session and give proper guideline and advise to the entire faculty members. Senior teachers and IQAC coordinator also contribute their valuable remarks and ideas on the implementation of the curriculum. Syllabus of each subject is given to the students through Website and library and a copy of the same is also available in departments for reference.Theory & Practical classes are held as per Time-Table which is prepared by the Committee prior to the commencement of the academic year and is displayed in the student Notice board and college website.Conventional classroom teaching is blended with reasonable use of ICT. College has Smart room for better ICT implementation. This enables interactive classroom sessions. The learning process gets enhanced through the use of the Internet by giving students extra resources and materials. College also encourage other effective curriculum delivery by E-Learning , experiential learning and participative learning Classroom teaching is supplemented with Departmental seminars, group discussions, special lectures, educational tours, and field trips for effective delivery of curriculum, which are done in a planned manner. The college also has a library and subscribes to numerous magazines as well as newspaper so that both students and faculties can keep abreast with changing trends in their respective subjects. The College also subscribes to E-journals, INFLIBNET, N-List program . A record of the students and staff using the library facilities is maintained by the library. All internal examinations and other assessment are conducted by the department like Class test, Test-Examination, Internal examination and practical examination. All examinations are conducted according as per Academic Calendar. Tutorials are held regularly in the college by the respective teachers, monitor the progress of the students. For slow learners special classes are also conducted to enable them to cope up with the curriculum. Old Question papers of the University are made available to students.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college follows the Academic Calendar released by the Directorate of Higher Education and the Affiliating University at the beginning of the academic session. Dates of Unit Test, Model test and internal examination are decided in accordance with the Academic Calendar. Academic calendar are made available to each and every faculty of institute, according to which 4 unit tests and one internal assessment are conducted. Pre university exams are taken in annual exam pattern so as to make students aware of the exam system. After tests and pre- university exams, results are shown to students and analyzed for their better performance in annual exam. University has started entrance exam in admission process in PG level and semester system is followed in it. University is in process of introducing semester system in UG level too. Although unit tests, internal assessments are conducted positively every year. The performance of the student is assessed on a continuous basis by conducting internal and unit test exams per year based on the university norms. In addition to the tests, assignments and quizzes are also part of CIE. The evaluated answer scripts are shown to the students to clarify their doubts about the evaluation process. The academic schedule prescribed is strictly adhered by all departments. For the practical papers the CIE is conducted in almost all practical classes dependent on the nature of assignment. Dates for conducting of tests are all displayed on website and notice boards. Practical examinations are conducted by external examiners appointed by the university. Schedule of the pre university examinations and rules and regulations about evaluation of students under various courses are also included in the academic calendar.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 5

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 1

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 1.02

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
20	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Our Institute is affiliated college, thus follows the curriculum prescribed by Pt. Ravi Shankar University Raipur. The university integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human values and Professional Ethics. Following are the courses which integrates Cross Cutting Issues. Our Institute also conducts lots of activities on cross cutting issues relevant to Gender, Environmental and Sustainability, Human values and Professional ethics such as -

Gender Equality and Sensitivity- Our college organizes various Gender Equality and Sensitivity Programs throughout session such as World Health Day, International Women's Day, National Girls Child Day of India, International Day Against Female Genital Mutilation, International Day for the Elimination of Violence Against Women. Besides these our institute also organizes lecture and Programs on Gender Sensitivity like Program on POCSO act, Vigilance Awareness week etc. Training on self- defense was also given to Girls Students, Dramas and Nukkad-natak also organized under the aegis of Gender Equality and Sensitivity. Vending Machine is also installed in our institute. Internal Complaint committee (Grievances Cell) is also working.

Environment and Sustainability; Environment play a vital role in our life therefore college organizes various days like World Environment day, Hareli celebration, International Climate Day, World Ozone Day, World Animal Day, World Water day etc. To become Environment Friendly, college organizes poster, Slogan, Model Competition, Rangoli and Nukkad-natak.

Human values and Professional ethics – The various program are organized like Lecture on awareness about Law and mahila suraksha. NSS wings and Red Cross society conduct number of awareness programs beneficial to humanity with respect to social, economical, cultural, literal issues.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.28

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	7	6

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 124.49

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 488

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 ***Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni***

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**

2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 31.81

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
392	375	383	368	276

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1315	1275	1275	1115	750

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
766	744	744	650	431

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The Institution takes special care to identify the advanced learners and slow learners. Before the commencement of the program a counseling session is held by the faculty members to make the students aware of their strengths and weaknesses. Awareness programs equip them regarding their goals and objectives, code of conduct, attendance requirement, curriculum structure and evaluation pattern etc. When they attend their classes, first few lectures are organized to make them acquainted with the subjects so that they start understanding the subjects. The College identify to special educational learner through classroom introduction, practical work and unit tests.

Advance Learner

The advanced learners are encouraged to be creative, make references, help slow learners in preparing notes and assist them in their studies. Their learning skills are improved through discussions, interactive teaching, seminars etc, and they are exhorted to take leadership roles. They are motivated to participate in the competitions held at College, University, State and National levels. . Advanced learners are encouraged and facilitated to read beyond the requirements of the syllabus as well as encouraged to take up additional online courses. Students good at sports and games and those participating in extracurricular activities in State and National level competitions are felicitated. Guidance for reference books, extra classes, interactive sessions and class tests are given. Extracurricular activity organize like quiz competition, debate, essay writing, speech etc. Advanced learner students are encouraged to access the N-List and other online study materials. Library facilities are provided to both advanced learners and slow learner.

Slow learners:

They are given extra guidance to keep them abreast of the syllabus. Faculties follow up cases of failures and below average students and special care is taken to help them progress. Home assignment, extra classes, personal guidance and written class tests are given to slow learner. Remedial classes, practical work, field studies are arranged. Government scholarship provided to economical weaker student. Personal attention is paid and if needed counseling is provided to weaker students.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 24.5

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The vision of our college is student centric education so all possible efforts are made to ensure their overall growth and development in a safe and educational environment. At the beginning of session admission committee is formed by the head of institution, they give proper guideline to newcomer student of which course is much beneficiary to future. Extra class, class test, unit test, practical session organized for grooming of student performance.The College provides the learning facilities like efficient classrooms, laboratories with lab assistants, well-stocked library with reading room to make learning effective. Project work is given to undergraduate first year student in environmental studies, B.Sc. second year, B.Sc. final year students, and PG classes . Teachers always encourage students to learn as much as possible and solve their problem. They are encouraged to write assignment, practical work. Institute organizes co-curricular activity like quiz competition, general knowledge competition, debate, essay writing, poster presentation competition for improving the mental and academic strength of student. NSS camps help student to develop participatory learning. College makes all the efforts to improve the creativity, nurture critical thinking and scientific temper amongst the students. College also gives a platform to learn new innovative and carrier orientated things during the session. Science department organize practical session to improve scientific knowledge. NSS wings do social and eco-friendly works throughout the session. Carrier oriented lecture and quiz competition are also organized which is helpful to improve the creativity. College publishes annual magazine “Surabhi” in which students and the faculties participate through providing their views, literatures related to cultural, sports and other achievements. The magazine contains all the activities

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Innovative teaching approaches/methods adopted by the faculty are:

- Teaching through green board /black board is helpful for teacher and student to read and write the topic.
- Departmental seminar is the necessary part of the innovative teaching.
- Wall magazine is useful to update knowledge of subject and current news

- Project work is the important part of curriculum.
- Field work gives the real information of the concern subject.
- Google class room/ Google meet/ Google attendance/ Zoom app are often used by all faculties.
- Mobile / TV/You-tube /WhatsApp Group /Online mode /Wi-Fi are used by the faculty and students.
- Study Tours are arranged every year.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 39.2

2.3.3.1 Number of mentors

Response: 10

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 48.41

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 25

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	3	4	4

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.75

2.4.3.1 **Total experience of full-time teachers**

Response: 92

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

There is a committee for internal exams in our institute. After evaluation, answer sheets are given to students. Results of each subject are made available to internal exam in charge. Records of unit tests and internal exams are maintained by him. The institute ensures effective implementation of the evaluation through staff council meeting and IQAC. There is no formative and summative approach for measuring student's achievement. In place of that class test, unit test, pre university exam, are conducted. After every test, pre university exam the topics are discussed in class and special instructions are given to weak and slow learner. For maintaining transparency, answer sheets of exam and tests are delivered to students so that students could discuss their answers and be assured that no partiality or favoritism has crept into evaluation. Extra attention is given to slow learners. In practical assessment, we evaluate internal grading on the basis of their performance, discipline.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Grievance redressal procedure is understood as an important function of the institute and it is executed with due care and diligence. Exam related grievance are dealt with case by case basis by a redressal committee constituted for the purpose. All grievances related to internal examinations are dealt by respective subject teachers. Focus is to provide feedback and correction of mistakes and train the students for university examination. Grievance related to university exams like correction in marks, re-totaling, re-valuation, are forwarded to affiliating university through proper channel. The process is also explained on the University website. For errors like the mark-sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in locating marks in exam section and correcting discrepancies. Internal Assessment marks are duly uploaded in the university portal as per the schedule. Every grievance is treated with care and due importance. The students are provided with complete guidance and support in this regard.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Institution recognizes to achieve the recuing outcomes teaching, learning and assessment process through college life and society. As the college is affiliated to Pt. Ravi Shankar Shukla University, Raipur, the basic structure of curriculum is prescribed by the University. But to make the education more relevant in the present scenario, the structure includes an academic calendar, teaching plans, staff council meeting, teacher's diary and examination calendar. There is an emphasis on academic activities, co-curricular activities and filed activities. The academic calendar gives the overall plan at the beginning of the year for academic and co-curricular activities. A balance is maintained so that academic and other activities do not clash with each other. Besides grades and marks, there are many awards and scholarships which acknowledge achievement of learning outcomes and motivate students toward higher bench mark. The institute has started new courses such as M.A. political science and PGDCA from the current session. Under the higher education authority, the college has proposed to start more new courses such as DCA, M.Com, M.A. (Sociology, Economics). The purpose behind is to offer the students ample scope for employment opportunities including self-employment.The college carrier guidance and placement cell organizes lectures to provide detail information regarding job awareness. Since the college coverage area is purely agriculture based rural area and employment based industries are in undeveloped condition, so the college is not able to do placement of the students till date.The social relevance aspect of education is taken care by community oriented programs such as NSS and Red Cross. Through the activities in these units, the students are able to play an active role in reaching out of the society at higher level. The students develop the feeling of community welfare and their duty of contributing their best to the society.The institute display the program and couerse outcome of all programs on the college website.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

After each session the respective teacher and examination committee have a complete report of all the activities of the students i.e. marks in unit test, pre final exams. Faculty does formative assessment trough tests/project/vice-viva, class discussion and the teacher analyze student's understanding and then replan the session. The teacher pays attention to the weak students. Monitoring is done by IQAC and Principal held meeting with faculties and instructs them to make arrangements for further improvement. Formative assessment methods are used to get feedback and replan lessons. The mission of college is preparing good citizen for society and overall development of student personality, also to make them academically strong with full of confidence having strong will power and to develop innovative initialization in works. The whole mechanism of college works in this direction through curricular, co- curricular, extra-curricular and other social activities. Achievers of these fields are honored at different platforms so that the other students are motivated in this direction.

2.6.3 Average pass percentage of Students during last five years

Response: 89.7

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
282	186	132	120	52

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
283	189	142	163	62

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.44

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
5	3	3	3	3

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Our College has no budget allocation for any research activity in the college because the intuition has not received any special grants or finance from the beneficiary agency for developing research facility. However teachers are encouraged to pursue research work. Prof. Namrata Dhruw (Hindi) has completed her course work successfully and registered for Ph.D. currently . Teachers are also encouraged to participate and present research papers in National and International conferences. College organizes Seminars, Webinar. The college arranges guest lectures and class seminars, field visits for students. It is mandatory for P.G. and PGDCA students to present a talk in each semester, based on their syllabus as apart from internal assessment examination. PGDCA students have to prepare and present a working project individually. The institute has N-List program in which students and faculty members are registered. Computer with internet and Wi-Fi facilities are available in our College. Library provide reference books. Many guest faculties have creaked NET/SET examination. Four guest teachers have been selected as Assistant Professor by the Public Service Commission in current academic year.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 4

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 4

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.33

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	2	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The College sensitizes its staff and students to social issues and holistic development through the following:

NSS and Red Cross Unit of the college sensitize staff and students on various socio cultural issues. College teachers give valuable information to the student about issues of gender, inclusion and environment. Celebrating national/international days to sensitize the students and teachers regarding gender issues, like World Women Day, Anti-Dowry Day,National Science Day, World Environment Day etc. Various cultural programmes are organized by the institution. Student union and NSS wing of the College organizes many programmes like tree plantation in the college premises and in the surrounding area of the college. Environment awareness is a part of syllabus in general. Environment project are prepared by the UG first year students. NSS wings do social and eco-friendly work throughout the session. Moral and ethical values are taught through NSS, plantation, cleanness and many more. Career guideline Cell is established in the institution to give proper guidance and options to the students for their better career options. Community services with social awareness and development are conducted by the units of NSS, Red-Cross, Science and commerce department. Seats are reserved to the differently-abled candidates. Fee concessions, government scholarships, various scholarships by the social welfare department are also made available to these students

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/

government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 57

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	17	11	17	12

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 245.86

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration**

with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1954	589	671	1027

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Govt. Narayan Rao Meghawale Kanya Mahavidyalaya, Dhamtari is spread over 8.33 acres with under developed sports ground. Built in 2016 by PWD Chhattisgarh Government. It is well connected with roadway.

Learning Facility

The college has 10 classrooms and library with more16000 books and small laboratories of different capacities meet requirements of UG students. Big classrooms are available for 80-100 UG (BA) students. Each classroom is comfortable furniture and adequate light. One seminar/ICT room exist. The academic program of the college is run by good laboratory experience. To engage students to a variety of practical orientation, self-instructional, learner friendly modes, there are 05 laboratories.The library is housed in a separate building. It has a small reading room (used for reading and some time it is used for seminars.One Faculty rooms for the 16 faculty members. These spaces enable good effective student teacher interaction. Faculty rooms have appropriate furniture and storage facilities.One small Girls common room is exist where girls read and sit for various purpose. In the beginning of session, Principal, the head of the Institution, addresses to all the supporting staff and share suggestions. Janbhagidari meeting is also conducted for improvement of existing premises and enhancement of the infrastructure of college. College development committee is formed for the improvement of facility provided to the students. In spite of limited infrastructure, college always attempts to ensure the necessary for the students. The following facilities are provided to the students. Wi-Fi facilities are available in the college. N-List Program have been installed. No. of computers available for students are 7.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institute focus on the overall development of the students and encourages them to participate in different sports and cultural activities. The Institute has 8.33 acers for outdoor games and 125 sq.m area for indoor games. Cultural activities are conducted in the open stage area within the campus and below are various cultural and sports activities conducted in the institution :

Sports and Games

The institute has developed the facility for sports and games. Institute has not permanent sports teacher. Sports in charge supervises students to actively participate in various sports competitions. The institute has a badminton court , where students can play games. Chess, carom board and other indoor games are played in class rooms and gallery at the occasion of annual sports . An open play ground is provided for the students to play outdoor games such as kabaddi, kho- kho, high jump throw ball and cricket and volleyball. The institution encourages students to participate in inter-college, university-level, and state-level competitions. The institution organizes intra-college sports competition every year during annual cultural fest.

Cultural Activities

Cultural committee hosts different cultural event during the academic session, NSS wings and Red Cross members also actively organize different cultural based event during the camp and the historical days. Students joined in these wings as per their interest. The students are encouraged to actively participate and showcase their talent and skills. The activities contribute to bring out latent talent among students, which helps to build their overall personality by developing communication skills, leadership skills and team working skills. Students get to showcase their talents during competitions organized in annual cultural fest. Students are encouraged to participate in co-curricular and extra-curricular activities in inter college and university level competitions.

There is no Gymnasium in our college.

Student actively participate in Yoga.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 20

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 49.84

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.74	5.05	1.29	4.01	1.58

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

College has not automated Integrated Library management System. Library collects the data of number of students under SC, ST, OBC, BPL categories of new admitted students every year and sends it to Directorate (Higher Education) to ensure the purchase and use of current titles, print and e-journals and other reading materials. The office then sanction budget based on these data for the purchase of books every year to the college. After then the Librarian asks for the list of requirement of text and reference books from each department. Based on the requirement, quotation is called from various publications and the books are purchased from the firm having the minimum cost and fulfilling the needs of the college.

N-List program has been running from last two year.

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.58

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.43	0.16	0.60	1.35	0.34

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 4.17

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 17

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution makes possible efforts to facilitate the use of ICT resources. The following works had to be done for the development of ICT in Institute:

Computer lab available in the institute for the practical works of the students. Seven computer sets are available for students and academic related works. Every year institute maintains computer and its accessories .

Wi-Fi facility is provided to the students, non teaching and teaching staff.

The institution encourages faculty to utilize ICT facilities for an effective teaching-learning process .

LED TV is also available in the college which supports the advanced technology of modern teaching methods.

In lectures, seminars, workshops, etc, the LED is used.

During the session, computer based lectures are organized for the students.

Teaching and non-teaching staff works with their laptops, smart phones and update their knowledge.

The Institution updates its website regularly.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 56

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 50.08

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.75	5.06	1.30	4.02	1.59

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Institute maintains physical and academic facilities for effective teaching and learning. The available infrastructure present in Institute is very helpful to improve the academic growth. Institute run B.A., B. Com., B.Sc., M.A., PGDCA courses.College has10 classrooms, so faculties manage the teaching rooms according to the time table.At the time of session start, a different branch forms the time table. Science department conduct practical classes regularly to improve the scientific temper and experimental fact of the student. One small smart room exists where seminar, debate, lectures are conducted. Separate library room is available in the college where approximately 7500 text and reference books are maintained.

College ensure the mental, physical, academic, cultural and sports activity to its best possibility. College always keep in mind that the infrastructure improvement is the main target for the student as well as college staff.Janbhagidari samiti also help to release the fund for the improvement of infrastructure.For improvement of cultural and literature capability of the student, college conduct event and give prize and rewards.Some of the students participate in district and university level .Gold medal distributed to the meritorious students at University level. College has not acquired sufficient sports equipments yet. It has large playground for different sports activities. A badminton court is also developed within the campus.Equipments for Indoor games as Chess, Carom board, badminton are available in the college to encourage the sports spirit and the activities amongst the students.The following activities have been done in last sessions for the improvement of the infrastructure:

1.Classroom are fitted with green board.

2.One smart room with LED and Wi-Fi

3.Labeling of the sports ground

4.Boundary wall,

5.College has Wi-Fi network

6.Water purifier set upped in different places.

7.Furniture (Chair, table , Almirah) purchased for office purpose.

8.Enhancement of laboratory equipments for science students.

9.Wall magazine distributed to different faculties.

10.Organize cultural activities,

Laboratory

The institute depends on the state govt budget allocation.The calibration of equipment is done for the needs of department. The computer, photocopy machine, printer ,water cooler,electric instrument repair time to time with the help of PD fund and janbagidari fund. The physical verification committee formed by the head of institution for the verification of different existing premises in laboratory.Committe give the reports to the principal and major step taken by the staff council member toward the maintains and utilization of physical and academic facility.

Library

A librarian has been working in the institue.

Total Area of the Library- 40 x 60

Total seating capacity- 60

Working hours: On working days: 10.30- 5.30

On Holidays: Close

Before Examination days: 10.30- 5.30

During vacations: Close

Library collects the data of number of students under SC, ST, OBC, BPL categories of new admitted students every year and sends it to Directorate (Higher Education) to ensure the purchase and use of current titles, print and e-journals and other reading materials. The office then sanction budget based on these data for the purchase of books every year to the college. After then the Librarian asks for the list of requirement of text and reference books from each department. Based on the requirement, quotation is called from various publications and the books are purchased from the firm having the minimum cost and fulfilling the needs of the college.

Sports Room

Institute maintains sports facilities through regular monitoring of the equipment for indoor games and outdoor sports. The institution has a well-maintained infrastructure for sports like cricket, kabaddi ,khokho, volleyball, throw ball and badminton.

Computers

The computer systems and other sensitive equipment (servers, Printers, Scanners, Xerox machines, Bio-metric machines) are provided with UPS systems to avoid any damage during power outages.

Classrooms

Principal has appointed the in-charge of non teaching staff to supervise regularly maintains the boards, benches, fans and lights of the classroom .

Transportation

There is no transportation facilities are available in the institute .

Electrical

The following step taken by the institute for the maintenance of electrical equipment

1. All the computer sets plugged by UPS and antivirus installed in each set

2. The college has three phase electric system and separate transformer is situate in near to college building.

3. One submersible pump fiited in the campus which is placed back side of college building and proper water supply are in college campus

4. The electronic equipment of the department of physics had been handled carefully and kept in proper place.

5. College has also contain fire distinguishers for safety purpose

6. College also acquire CC TV camera .

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 160.51

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
787	603	590	592	348

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 63.42

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	53	470	250	310

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 0.35

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 1

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.)*) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	2

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 8

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	4	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Yes, college facilitates students representation and engagement in various abovementioned activities.

Office bearer and Selection:

The student council is elected through election for an academic session. Returning officer is appointed by the Principal. The elections are conducted as per the guidelines of affiliating university. The principal of college is the president of council by virtue of post. It has a student council in charge appointed by Principal. The office bearer of the council is elected by the voting of general candidates (regular students).The class representatives are elected by the voting of particular class students.The council consists of 18 members as office bearers- President, Vice President, Secretary and Joint secretary.

Activities:

The student council consists of students from all streams of college to represent the whole students.The members as class representatives act for running the day to day affairs of the college.The major activities of union include organization of annual sports, conduct of annual cultural programs.The union also arranges social awareness activities as "Run for unity", "Swachchta Mission Campaign", "Environment Consciousness (ban of polythene in daily use)", etc. In meetings of different committees, the members of student union are included for sharing their problems and suggestions.The union plays an active role in all co-curricular and extracurricular activities of college.The members meet the Principal frequently to provide and discuss the feedbacks on various college matters.The same is reviewed and appropriate action is taken by the management to improve the conditions.

Funding:

There is no external funding for the council and the college provides them with the same by "Student Union Funds" on the basis of the requirement.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	19	14	14	13

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The contribution of the alumni for the growth and progress of the college is immeasurable. They offer student support services by way of counselling, guidance and lectures.The association also serves as a fruitful adviser towards the growth and development of the College by participating in various events of the college.The alumni association of the college is new and has been constituted recently. It is yet to get registered. A meeting of the alumni was organized on 09 Aug 2021 in seminar hall of the college to formally for the alumni association of the college. In the meeting, the following body of the association was unanimously nominated. The newly nominated body in its first meeting has given assurance to work for the improvement of the academic ambience and overall growth of the college

Following Alumni Association formed for the year 2020-21

Sr. No	Name	Designation	Contact No.
1	Ankita Betwar	President	9685980239
2	Shraddha Sahu	Vice President	7415963730
3	Tamya Soni	Secretary	6268730007
4	Pragati Sangle	Joint Secretary	6266563205
5	Twinkal Sahu	Member	9399742201
6	Novita Dewangan	Member	8839792988
7	Deepti Sahu	Member	8435905406
8	Tuleshwari Sahu	Member	9109536519

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Principal, being the head of the college, is the chief of administrative and academic activities. The Principal and all the faculty members work together as a team and ensure smooth and effective working in the institution.

The Principal takes meeting of staff council frequently in which the staff members can discuss important reforms for the benefit of institution. Novel ideas are always welcomed by the head. Ensures regular interaction with the students and that the classes are being conducted properly and timely. Principal, faculty members and office staff works as a team. A number of committees are formed for the smooth running of the college.

The action plans for all operations and incorporation of the same in to the institutional strategic plan are formulated on the basis of academic calendar of state government/university. On the basis of institutional academic calendar, the departments prepare their own academic calendar. Feedback from stake holders, and students are collected and analyzed . Result analysis from all the departments are recorded. The faculty actively participates in academics and personal counseling of students.

Interaction with stakeholders:

There is a Janbhagidari samiti. The regular meetings are arranged. Various programs are organized for student and faculty members.

In each stream the faculties takes extra care to facilitate knowledge bases learning. Some lectures related to the background and understanding of subject is also arranged by the departments.

Reinforcing the culture of excellence

The college tries to develop personality of student by means of good education and co-curricular activities. Many societies as Red Cross society have been formed. Awareness programs are a regular feature of the college in this regard.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Yes, College has formed staff council, student union and number of committees for the proper and smooth implementation of leadership and management. Principal delegates the administrative power to the incharge teaching faculty of concerned department. The financial power is contained with principal desk.

The different committees suggest and recommend the decisions regarding every aspect of curricular and co- curricular activities to the head of the institution. Proper ways are adopted to manage the activities within the college. The formal mechanism is followed by the Institution regarding delegation of authority and power. The function of delegating depends on the demand of situation and decision of the Principal. There are number of committees existing in the institute as UGC, NAAC, IQAC, cultural, sports, library, discipline etc. These committees does work and intimate to the Principal time to time. College always encourages and promotes a culture of participative management. In the annual function, sports activity, student union election, etc, college staff take active part and also control and handle the situations. The teaching and non- teaching staff works together in every occasion. The college has developed the group working culture and always makes effort to do necessary work with the said plan.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Head of the Institution is committed to promote academic activities and overall development of its students, faculties and office staff. To ensure quality of student utmost priority is given to the following areas: Academic excellence, discipline, health and hygiene, conservation of environment, leadership qualities, social extension activities and cleanliness of the institution premises. For the motivation of students, awards and scholarships have been given in the field of academics and sports. In the academic units, teachers are encouraged to participate in seminars, conferences, workshops and orientation, refresher courses to update their knowledge.

The perspective institutional plan is developed following the procedure of involving the teachers, students and members of the various committees of the college. In the field of academics the college had demanded Post graduate course in Political science and Sociology, PGDCA from higher authority .In the year 2020-21 our college got permission to run new courses such as M.A. in Political science and PGDCA. Girls common room, canteen are available in college.To upgrade the infrastructural facilities, our future plan is to establish auditorium, staff quarters, girls hostel, cycle stand, fee counter and botanical garden for students .

The principal is the head of the institution. In addition to the teaching departments, office staff is there for official purpose. Lab-Technicians and attendant are there in the Art departments. There are peons and sweepers too.

Decision for regular/ stated work is taken by the Principal as per government rules. Other decisions as matter related to infrastructure development, curricular activities, extra- curricular activities, examination, safety and security of question papers, annual function, annual sports, admission, appointment of guest lecturers etc are taken in many ways as meeting with related committee members, general meeting of staff council, meeting of Janbhagidari Samiti. Decisions taken are noted in concern register signed by the

members present in meeting.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The head of the institution, Principal regularly monitors all administrative and academic units, implementation and improvement. The activities of the institution can be categorized under following points.

Administration- The Principal, being head of the institution, looks every aspect of administration through different committees. Administrative work is distributed to the committees.

At present, following committees are working in the college:

Monitoring Bodies- Planning and Evaluation Board, Internal Quality Assurance Cell (IQAC), UGC cell.

Regulatory Bodies- Governing body, Janbhagidari committee, Amalgamated fund committee, Anti ragging cell, Right to information cell, Sexual Harassment cell. Principal is the chairperson of Academic council and secretary of Janbhagidari committee. The academic council ensures timely implementation of academic policies The principal is the head of the institution. In addition to the teaching departments, office staff is there for official purpose, lab- technicians and attendant are there in the Art and Science departments. There are peons and sweepers too.

Decision for regular/ stated work is taken by the Principal as per government rules. Other decisions as matter related to infrastructure development, curricular activities, extra curricular activities, examination, safety and security of question papers, annual function, annual sports, admission, appointment of guest lecturers etc are taken in many ways i.e. meeting with related committee members, general meeting of staff council, Meeting of Janbhagidari committee. Decisions taken are noted in concerned register signed by the members present in meeting.

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: E. None of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Institute considers that the teaching and non-teaching staff play key role in the growth of the institution. The welfare facilities and services provided at the workplace become vital for continuous improvement in the work environment. The Facilities also motivates the employees to give their best. In also improves the overall morale of the employees. The institution provides various welfare measures for staff which are as follows:

Provisions of Leave

1. **Casual Leave**

2.**Earned Leave**

3. **Maternity Leave /Paternity leave**

4. **Study Leave** granted to the teaching staff only on the permission of sanctioning authority .

5. **Medical Leave**

6. **Vacation Leave**

7. **Special leave (SPL)** and **Duty leave (DL**) is given for attending orientation programs /refresher courses/workshop /Seminar/Conference, etc.

8. **Sabbatical Leave** granted to teaching staff to undertake study or research or any other pursuit.

9. **Festival Leave** are granted as per academic calendar, notification issued by affiliating University, State Govt.

Other Welfare Measures

1.There is a provision of GPF, CPS and group insurance scheme.

2.Teaching staff are allowed to attend staff development programs like orientation and refresher programs.

3.Teaching staff are also allowed to attend and conduct seminars, workshops, conference, and symposium.

4.Non-teaching staff are motivated and allowed to upgrade their qualification.

5.Festival allowance for non teaching staff.

6.Provision of dress material and washing allowance for class forth employees is available.

7.There is a provision of medical reimbursement for teaching staff and non teaching staff.

8. Ex-gratia grants payment in the death of any regular employee.

9. All the non doctoral teaching faculties are encouraged to get enrolled for Ph.D Program.

10. Wi-Fi facility provided to the all employee.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	1	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 3.92

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	1

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Institution has been not adopted performance appraisal system for teaching and non teaching staff. College administration always encourage teaching and non teaching staff for the better work. Our institute is a government organization; performance evaluation of faculty is done by self assessment Proforma, prepared as per the guidelines of UGC. Through this PBAS system filled by each and every faculty, they score API marks, which form the basis of promotion. This system of evaluation and analysis motivates each and every faculty to upgrade their teaching and research.

In the beginning of every session, meeting hold by head by institution, academic performance and involvement in cultural and administrative activities of every faculty are reviewed. On the basis of their performance different committees are assigned to every faculty in the new session. Their performance is communicated in staff council meeting by the Principal and by seniors verbally, if needed, the notices are circulated for improvement.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

There is a mechanism for internal and external audit. The details are as follows:

Institutional account committee is formed for verification of cash books, DFC register and internal audit. The external audit is done by Auditors form the Accountant General, govt. / departmental Auditors and Chartered Account. The audit is also done by the departmental auditors. In general, audit is carried out at the end of each financial year in case of routine annual allotment. The audit of non government financial accounts like Janbhagidari is carried out by hiring a Chartered Accountant. Govt. audit has been done till 2018.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 35.36

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
7.99213	6.85914	6.42075	10.19	3.89803

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution gets funds from the state government, UGC, CCOST, RUSA, etc. The salaries and other benefits of the employees are provided by the state government. Government. Purchase rules are followed to monitor effective and efficient use of available financial resources-

Budget provision is made by the state government. Similarly UGC and other funds are managed as per the directions and norms of concerning agencies.

The financial support also comes from the Janbagidari fund. Institute always ensure and keep in mind for the utilization of the financial fund. IQAC, staff council and student union demand the fund which require for the teaching and other activity.

The maintenance and repairing work is to be done by PWD because institute is govt. organization.

The equipments are maintained by the departments. They maintain stock register of various equipment. The equipments and other facilities available in the departments are used by the teachers and students as and when they are needed in day-to-day classes, Teachers and laboratory attendants guide the students when the equipments are used for practical classes.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC plays major role related to quality improvement amongst staff and students.

IQAC is involved in the formation and extensive implementation of academic calendar as per university norms. As per the suggestion of IQAC, a feedback analysis committee is formed to review the feedback received from students and parents. Attendance registers and daily teaching diary is maintained. The examinations are held quite smoothly by the active participation of the staff. Evaluation of teaching / learning is done by means of unit tests, quarterly and pre-final exams. The teachers have been quite supportive to the academic need of the students by offering them laboratories, sports and extension activities etc.

Many of the teaching staff and students are members of different Committees pertaining to different activities. The decisions pertaining to important issues are communicated to the teachers by the principal and the IQAC committee, who in turn communicate them to the students.

IQAC has taken a major initiative for the implementation of digital library N-List program for the students as well as teaching staff. The digital library has many new features, it include 6,150 e-journals and 31,64,309 e-books which can be studied online. It is a platform where multi publisher book can be used in a single platform.

It is involved in organizing seminars/ Guest lecture at various levels, involved in planning study tours, and field trips, encourage students to participate in various activities related with academics, sports and Cultural.

PG course in Political Science has started in the college. We have also started Post Graduate Diploma in Computer Applications to promote interdisciplinary approach from students of all programs. This course

also fulfills our aim of making students computer literate. Continuous assessment of the students is done by Internal Assessment Exams. The weak and the advanced learners are identified and suitable strategies are adopted for their benefit. Website and Wi-Fi up-gradation has done. Black boards were replaced by green board. Smart room equipped with smart LED TV and Wi-Fi connectivity.

Study tour for students of science and geography are arranged.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The institution has effective mechanism which continuously reviews the teaching, learning process through its academic council, planning and evaluation board. IQAC form policies, action plan and review the overall performance. The teaching learning process is also reviewed on departmental level. The following methods are used to monitor the process.

1.Prepare an academic calendar, which defines teaching plan, departmental plans and examination schedules.

2.Held meetings of departments to review syllabus completion.

3.Held meetings to review performance of student in internal assessment examination.

4.Feedback forms for students and parents are available in Institutions website.

The institution has effective mechanism which ensures that internal quality assurance mechanism are aligned with the requirements of the relevant external quality assurance regulatory authorities. The directives of state government affiliating university, National Assessment and Accreditation Council (NAAC), University Grants Commission, Supreme Court decision is followed to ensure quality assurance. The IQAC committee held regular meetings and decision taken are implemented. The quality assurance policies, mechanism and outcomes of Institution are communicated to stakeholders through meeting of governing council and Janbhagidari committee and apprises them about the working of the Institution. Policies are communicated and discussed in the meeting of staff council. Written notices are also put up to make the messages known to the staff in a formal and systematic way. Written notices also play an important role in informing students about the various policies of the college. Students get information about the classroom, college, courses, rules and regulations. Parent- teacher meetings are held in which the information about college policies, plans and performance of the student are provided.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Safety and security – The college is committed to provide a safe and conductive work and academic environment to students and its employees and is extremely alert to matters pertaining to any kind of harassment and gender sensitivity. The College in assistance with the Chhattisgarh State Police looks after the safety and security of the girl students and women staff in the college campus, where the squads of female police frequently visit the college premises. . The helpline numbers for assistance are displayed at the common places, front galleries, offices, staffroom.Women's cell and grievance redressal committee has been constituted in the college under "The Sexual harassment Of women at work place (prevention, prohibition and redressal) Act 2013". Referred to as the act 2013, WCGRC meets on need, basis to address any complaints from students, teaching staff and non teaching members and takes necessary actions.

Anti ragging committee is formed as per the UGC guidelines. The students at the entry level sign an affidavit and submit to the university about non involvement in ragging activities. Anti ragging committee and squad make sure that there are no any intense of ragging anywhere in the campus. Anti ragging posters are prominently displayed at all prominent places within the campus with women help line number prominently displayed and UD Ordinance is strictly followed. ID card is mandatory for enter in college premises

The college organized workshops on Indian constitution, equality in education as well as gender sensitivity and safety.

Further, CCTV Cameras have been installed in the campus at prominent places to record the activities of the students/people moving in the campus to ensure safety of the students.

The college has provided all the students a safe and comfortable environment and a zero ragging zone. The college is managed by the committee which is constituted by the staff council of college and executed by the Principal with college staff.

Counselling- Personal counseling of students is done by taking care of their issues as well as complaints by the Grievance Redressal Cell, Women Cell & Discipline Committee, on applicable circumstances. The Teachers counsel and guide the students to inculcate confidence in them. The students are motivated to perform better and to be a good human being. The teaching staff carries out informal counseling at individual level and at regular basis. Personal, professional problems are shared with the staff and the faculty counsels guide and help the students with the solutions to the problems.

Common Room – There are separate toilets for Ladies, gents, teaching staff and students. There is a spacious common room equipped with facilities such as, first aid kit, and sanitary napkin vending machine, mirror; chairs; Wi-Fi connectivity etc.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid waste management: The Institute is very much concern over this issue. A number of positive steps in this direction in the recent past are taken; the institute prepared a large compost pits in the premises to make manure from the garden waste dried leaves and twigs of plants. Compost is rich in nutrients as well as reduces Greenhouse gases. The nondegradable solid wastes are properly collected in the dust bean. Nagarnigam motor vehicle collect solid waste every day. NSS wing of the college is very active to encourage the student and college management for solid waste management every week that wing do some activity toward the cleaning of premises ,management of waste thing and substance.

Liquid waste management: A liquid waste is actually water contaminated by human activities. These activities may involve mixing of undesired and useless substances to the water. Thus, contaminated water is hazardous to the mankind as well as to the ruminants passing through. A proper absorption pit has been provided in a bare land outside the premises for liquid waste management. The institute has made use of the pit and liquid waste management has done. Indiscriminate use of chemicals is discouraged during practical classes and college does not have permission to use radioactive substances in its laboratories. Proper drainage system made in the chemistry practical classes.

E-Waste: College produces less amount of e-waste as per the guidelines provided by the governing education society as well as by the Chhattisgarh Environment Conservation Board: the outdated, damaged, nonworking and repaired computers, monitors, printers, CDs etc. are discarded and scrapped. The old and obsolete electronic products like computers, printers, old electrical and electronic items are sold as scrap after destocking

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: D. 1 of the above

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

(within 500 words).

Response:

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. The college , teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Milan, Holi Milan, Hareli celebration, New Year celebration, Swamy Vivekananda Jayanti, Rastriya Ekta Divas, ect. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Various departments organize field study and tours to visits, within and outside the district. Faculty and students are exposed to the different cultures. To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus for not only recreation and amusement but also to generate the feeling of oneness and social harmony. Motivational lectures are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Govt. NRM Kanya Mahavidyalaya Dhamtari sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people.

The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.Red Cross and NSS unit encourage the students by conducting activities to serve the society. Beti Bachao, Beti Padhao ,Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in

Elocution, debates, and class presentation.The Institution also commemorates the birth / death anniversaries of great Indian personalities like Mahatma Gandhi, Sardar Vallabha Bhai Patel, Dr.A.P.J Abdul Kalam. ?The students share the teachings of these eminent personalities through speeches and posters. On Teachers day, the students council puts up a show to express their love and gratitude for their teachers and salute the great Teacher Dr.Sarvapalli Radhakrishnan.Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution.Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

To inculcate and nurture the principles like Sacrifice, Dedication, Devotion, Struggle, Patriotism, Equality, Nationality, Brotherhood, Humanity, the college organizes a number of programs in college. Celebration of National festivals, Independence Day and Republic Day imbibe these principles among students. Such activities inspire the minds of the youth and also create awareness in them according to the changing global scenario. The college organizes rally on 31st October every year to celebrate the birth anniversary of inaugural Deputy Prime Minister of independent India, Sardar Vallabh Bhai Patel. It teaches us dedication and sacrifice towards the education of downtrodden and economically deprived of his life and works.

Voters' awareness, environment awareness, cycle rally for road safety is organized by the college. The NSS volunteers play a major role in these celebrations of birth and death anniversaries of epoch-making personalities Mahatma Gandhi, Swami Vivekananda, Dr. Radhakrishnan, Sardar Vallabhbhai Patel, Dr. A.P.J. Abdul Kalam and others. These celebrations help to inspire our students and also to make public awareness through social issues.

File Description	Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices I

Title of the Practice:- Bhartiya Sanskriti Gyan Pariksha in collaboration with Gayatri Teertha, Shanti Kunj, Haridwar.

Objective of the Practice

The objective of the college is to make our students aware of our culture, our rich heritage and inculcate universal human values such as peace, tolerance, non-violence, love, patriotism, social welfare and mutual respect among them.

The Context :-

In the changing world scenario it is felt that the youth of today is blindly following west. They are slowly but gradually moving away from their own culture and human values. This may create a very dismal situation in future.

The Practice :-

?Bhartiya Sanskriti Gyan Pariksha is organized by Gayatri Teertha, Shanti Kunj Haridwar to make the upcoming generation aware of our cultural and moral values.

Before conduction of the exam, reading material is provided to the participants and on the basis of that written exam is conducted. In the session 2015-16, 12, 2017-18,26, 2018-19,18 and 2019-20 -18 students participated in this exam and in the session exam was suspended due to Covid -19. The participants are provided with certificates.

Besides this lectures by motivational speakers are also organized to link students with their culture and values. The girls are trained to ?Treat People Right, thus mutual respect for all is generated.

Evidence of Success

The increase in the number of participants shows that the students want to be involved in activities like these. Besides this, we have also come to know that the students have become more respectful to their parents, friends and teachers. We can also visualize change in their behaviour. The senior students act as guardian to their juniors. Respect for all is seen in the behaviour of the students. Rash behaviour or harassment of any kind has never been reported in the college.

Problems Encountered and Resources Required:-

In the beginning the girls were reluctant in giving exam in a topic which was not a part of their prescribed syllabus.

Best Practices II

Title of the Practice- Prerna ,financial support for the needy students

Objective of the Practice- The objective of this practice is to support financially such poor students who are not eligible for any kind of Scholarship and having low income family from any of category.

The Context :- Our institute is a girls college. Mostly parents are from weak economic background. Government provide the scholarship for only belonging to SC,ST,OBC and Minority students. Students from General category are not eligible for any scholarship or financial help even having weak economic background. Prerna helps the student lying under these category.

The Practice :-

1. The teaching faculties of this college has started the practice from January 2021.

2. A fixed amount per month is collected from the regular reaching faculties.

3. It is decided that in every session after the completion of admission process a notice will be circulated to find out the eligible student.

4. Form will be supplied and fulfilled.

5.The Committee /group will decide after receiving forms .

6. The selected student will be helped by a lump-sum amount for their financial need for education.

Problems Encountered and Resources Required- This is the first year to adopt this practice.

Evidence of Success

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Government Narayan Rao Meghawale Kanya Mahavidyalaya was established in the year 1995. This college is the only girl's college in Dhamtari district. The students of this college are disciplined and the exam results are excellent. The inclination of the students is always in creative work. In addition to academic activities, the students participate in other disciplines like sports NSS ,Red Cross and literary activities in the college. Apart from this, other co-curricular activities are also conducted in the college as per the instructions of the government, in which the participation of girl students is appreciated. Towards making the institution distinct of all other academic institutions in the region, Govt. NRM Kanya Mahavidyalaya has performed many activities. Prominently, the institution believes SVEEP Program as the remarkable one, as it contributes to a greater extent for awareness towards voting in the society. To aware regarding voter's rights, students were informed under Systematic Voters' Education Electoral Participation Program (SVEEP) and peopils were encouraged for the pledge regarding the proper utilization of their rights by nodal officers and ambassadors. To encourage the voters' awareness campaign students were asked to take pledge and awake people human-chain was also formed. Programs of Cleanliness / Gram Swacchata Abhiyan, healthy habits program for Anganbadi children are conducted.

PRERNA - The institution provides Welfare Services for the poor students.

5. CONCLUSION

Additional Information :

Govt. Narayan Rao Meghawale Kanya Mahavidyalaya Dhamtari established in 1995 in order to provide quality higher education to the students. The college is functioning under Pt. Ravishankar University Raipur in tune with its mission and vision statement. Since the inception, the institute is committed to academic rigor and integrity that assures students in-depth and extensive knowledge, understanding their skills in their chosen discipline. The policies and procedures are continuously evaluated to ensure personal and professional growth of the students. The teaching and learning process improve continuously to achieve better student learning outcomes. The college upholds the highest ethical values, integrity and professionalism and an unwavering commitment to welfare of disadvantaged sections of society. All the stakeholders of the college are having a clear understanding of social and civic responsibilities and readiness to accept them.

Concluding Remarks :

Quality education is imparted in Govt. Narayan Rao Meghawale Kanya Mahavidyalaya Dhamtari within the framework of policies and rules designed by University Grants Commission & Pt. Ravishankar University Raipur. The students are motivated for doing PG program. We create a safe, social and physical environment that helps all our students learn and succeed in their life. Our College conducts a range of events to impart life skills and global competencies. They attain an all-round development of their personality during their stay in this temple of learning and become capable of deciding for themselves. They definitely turn out to be the best citizen endowed with humanistic values after getting formally instructed from our institution and would open new horizons of development.

6.ANNEXURE

1.Metrics Level Deviations

<table>
<tr><td>Metric ID</td><td>Sub Questions and Answers before and after DVV Verification</td></tr>
<tr><td>1.2.1</td><td>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented.
Answer before DVV Verification : 3
Answer after DVV Verification: 5

Remark : DVV has made the changes as per IIQA.</td></tr>
<tr><td>2.1.1</td><td>Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years
Answer before DVV Verification:
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
<tr><td>1059</td><td>844</td><td>816</td><td>762</td><td>544</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
<tr><td>392</td><td>375</td><td>383</td><td>368</td><td>276</td></tr>
</table>
2.1.1.2. Number of sanctioned seats year wise during last five years
Answer before DVV Verification:
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
<tr><td>1315</td><td>1275</td><td>1275</td><td>1115</td><td>750</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
<tr><td>1315</td><td>1275</td><td>1275</td><td>1115</td><td>750</td></tr>
</table>
Remark : DVV has given the input as per shared report in extended profile 2.1</td></tr>
<tr><td>2.1.2</td><td>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years
Answer before DVV Verification:
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
</table></td></tr>
</table>

461	388	368	344	236

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
766	744	744	650	431

Remark : DVV has given the input as per extended profile 2.2

2.3.3 **Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**

2.3.3.1. Number of mentors
Answer before DVV Verification : 16
Answer after DVV Verification: 10

Remark : DVV has made the changes as per provided report by HEI.

3.4.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	6	4	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : DVV has not consider provided certificate of participation and appreciation by HEI.

3.5.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	1	1	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : DVV has not consider provided excel sheet by HEI.

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3.49	10.11	2.59	8.03	3.17

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.74	5.05	1.29	4.01	1.58

Remark : Input updated on pro rata basis since supporting allocation budget does not reflect the line item against which expenditure is incurred by HEI

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.85581	0.32498	1.19832	2.70819	0.68434

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.43	0.16	0.60	1.35	0.34

Remark : Input updated on pro rata basis since supporting allocation budget provided in 4.1.4 does not reflect the line item against which expenditure is incurred by HEI

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 88
Answer after DVV Verification: 17

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3.49	10.11	2.60	8.03	3.17

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.75	5.06	1.30	4.02	1.59

Remark : Input updated on pro rata basis since supporting allocation budget provided in 4.1.4 does not reflect the line item against which expenditure is incurred by HEI

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**
Answer before DVV Verification : 109
Answer after DVV Verification: 1

Remark : DVV has made the changes as per provided report by HEI.

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	4	4	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	4	2

Remark : DVV has not consider provided certificate of participation by HEI.

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	23	15	14	13

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	19	14	14	13

Remark : DVV has not consider provided certificate of participation by HEI.

6.2.3 **Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: E. None of the above

Remark : Relevant document has not provided by HEI and DVV has not consider provided report by HEI.

6.3.3 **Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	1	0

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	1

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7.99213	6.85914	6.42075	1019424	3.89803

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7.99213	6.85914	6.42075	10.19	3.89803

Remark : DVV has converted the value into lakhs.

6.5.3 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO**

	Certification, NBA) Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has made the changes as per provided report by HEI.
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has made the changes as per provided report by HEI.
7.1.6	**Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above Remark : Report on environmental promotional activities and any other supporting document has not has shared by HEI.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made the changes as per provided report by HEI.

2.Extended Profile Deviations

ID	Extended Questions

1.1 **Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	13	13	13	13

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
332	330	330	325	300

1.2 **Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	4	4	4

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	4	4	4

2.1 **Number of students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1059	844	816	762	544

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
392	375	383	368	276

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
869	843	843	737	492

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
766	744	744	650	431

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
310	214	163	174	101

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
282	186	132	120	52

NAAC